



## **PARISH ASSEMBLY**

**AN ASSEMBLY of the PRINCIPALS and ELECTORS of the Parish of Trinity was held in the Parish Hall on Thursday 19<sup>th</sup> July 2018 at 7.30 pm for the following business:-**

- 1. To receive and if deemed advisable, adopt the Minutes of the Parish Assembly held on 13<sup>th</sup> July 2017.**
- 2. To receive the Accounts of the Connétable for the Financial Year 2017 – 2018, the said Accounts having been previously verified and approved by the Committee named for that purpose, assisted by a professional accountant.**
- 3. To vote a sum of money towards the upkeep of the Parish by-roads for the current year.**
- 4. To vote a sum of money towards various Charities.**
- 5. To approve a rate that will produce for the Parish, income that is at least sufficient for the presumed requirements for the current year.**
- 6. To receive and, if approved, details of expenditure items, to be funded from general reserves including:**
  - Construct a roadside wall at the front of the first-time buyers' development on Rue es Picots after investigating the possibility of creating a public footpath at road level.**
  - General office alterations for GDPT compliance.**
  - Repair and restoration of the Parish War Memorial.**
  - Replacement lighting and additional handrails at the Parish Church.**
  - Development of plans to improve access to the Parish offices.**
  - Replacement mower.**
- 7. To approve establishing a separate reserve fund specifically for larger capital projects required at the Parish Church.**
- 8. To appoint an Accountant to audit the Connétable's Accounts for the Financial Year 2018 - 2019.**
- 9. To elect a Committee to examine the Connétable's Accounts for the year 2018 – 2019.**

**The Connétable welcomed Parishioners to the Main Assembly of the year. Apologies were received from Centenier Mrs S E Jones, Mrs D Gallichan and Mrs F Houghton.**

- 1. The Minutes of the previous Main Assembly held on 13<sup>th</sup> July 2017 were read and adopted on the proposition of Reverend G J Houghton and seconded by Mr C S Jones.**
- 2. The Connétable welcomed Steve Phillips of Alex Picot & Co, who went through the Parish Accounts in detail and outlined the proposed budget. On the proposition of Mrs A Pryke and**

seconded by Mr C S Jones, the Accounts of the Connétable for the financial year 2017 – 2018, verified and approved by the Committee named for that purpose, assisted by a professional accountant, were unanimously accepted.

3. The Connétable informed the Assembly that the sum of £135,000 had been proposed by the Committee for the upkeep of the Parish by-roads and to pay the wages for the two Parish employees who looked after the Parish roads and the cemetery. This sum was proposed by Deputy C H Raymond and seconded by Mr J Le S Gallichan, with all in favour.

4. The Connétable asked for the sum of £12,000 to be voted towards various charities. This was proposed by Mrs A Pryke and seconded by Reverend G J Houghton, with all in favour.

5. With regard to the presumed requirements amounting to £513,000, the Connétable went through the various increases for the year ahead. The Connétable explained that as outlined by the accountant, the Parish finances were in a healthy position. It had been agreed by the Procureurs and Examining Committee that the timing was right to reduce the rate by allocating £65,000 of the additional income to general expenditure. After some discussion, Mr C S Jones proposed that the rate should be set at 1.00p in order to accrue funds. This was seconded by Mr D J Hinault, with all in favour.

6. The Connétable outlined details of the various additional projects that he hoped, if agreed, would be undertaken during the next financial year, the first item being the proposal to construct a roadside wall at the first time buyers development. The Connétable explained to the Assembly that the last phase of First Time Buyer homes had come in significantly under budget and as there were sufficient funds remaining to undertake this work, it was appropriate to address the problem now whilst it could be afforded rather than leave it as a potential liability for future generations. There are currently negotiations ongoing with the Department of Infrastructure looking into the possibility of speed reduction measures and creating a footpath along Rue es Picots as part of this exercise, although there were still potential engineering difficulties to overcome to achieve this.

The Connétable outlined the other projects that he hoped would be funded from general reserves amounting to approximately £73,000.

- Various alterations and improvements were required in the general office to comply with the new General Data Protection Regulations and replace worn and outdated equipment.
- The Connétable explained that the Lych Gate at the Parish Church was the Parish War Memorial. During the recent quinquennial inspection, the Architect had identified that some of the oak roof timbers were seriously decayed and in need of replacement/repair. The necessary approvals are in place and it is hoped to complete this work in time for Remembrance Day 2018 which is the 100<sup>th</sup> anniversary of WW1.
- It was also planned to provide wrought iron handrails to the steps at the west door, to make access and egress for the elderly and infirm much safer. Both planning and a faculty from the Ecclesiastical Court has already been obtained.
- The Connétable went on to explain that the existing halogen light fittings in the nave were a health and safety issue due to the need to regularly erect ladders to access and change lamps, plus the heat that they generated was potentially a fire hazard. The lighting in the aisle crossing and Chancel has already been updated to more appropriate LED fittings and it was proposed to extend this scheme throughout the length of the nave aisle. The church congregation were prepared to contribute £6000 towards this work.
- In 2020 legislative changes will make it necessary to provide disabled access to the parish offices. At present there is a non-compliant ramp and then there are still three steps to negotiate. A fee proposal has been obtained from a local architect to come up with design solutions to overcome this problem.
- Finally the existing parish mower has reached the end of its useful life and rather than take funds immediately from the vehicle replacement fund just established, it was proposed to purchase a new machine from general reserves.

After some discussion the expenditure was agreed, proposed by Mr J Le S Gallichan and seconded by Mr J Moulin with all in favour.

7. With regards to the setting up a reserve fund for larger capital projects at the Parish Church, the Connétable informed the Assembly that it would be prudent to set aside a regular amount subject to there being sufficient surplus income to provide for future projects such as cleaning and repainting the church spire and replacing the roof coverings. After some discussion a sum of £25,000 per annum was proposed by Mr C S Jones and seconded by Mrs R J Parker, with all in favour.

8. Mrs R J Parker proposed and Mr N E Le Maistre seconded that Alex Picot & Co be appointed to audit the Accounts of the Connétable for the financial year 2018 – 2019, with all in favour. The Connétable thanked Mr Steve Phillips, Mr Andrew Myers and Mrs Louise for their assistance with the Parish Accounts.

9. Before asking for nominations for the Committee to examine the Connétable's Accounts for 2018 – 2019, the Connétable made a presentation to Mr M Vautier who had served the Municipality during the past 60 years. Mr Vautier replied by saying that it had been a pleasure to serve the Parish during that time alongside 9 different Constables and had enjoyed the community spirit within the Parish. Mr J Le S Gallichan proposed and Mrs A Pryke seconded that Mr N E Le Maistre be elected to the Committee and that the Examining Committee be re-elected 'en bloc' with all in favour.

Before closing the meeting, the Connétable advised the Assembly that there would be a vin d'honneur held for Anne Pryke following the meeting to which all were invited to stay. He thanked Mrs Pryke for her service to the Parish as Deputy during the past 12 ½ years which was followed by a presentation. The Connétable went on to thank Steve Phillips, the office staff, the Procureurs - with special thanks to Peter Williams for his hard work, commitment and expertise over the past few years in respect of the First Time Buyers Developments, the Centeniers and Honorary Police and everyone involved with the Municipality for their support and commitment during the year.

The Connétable thanked everyone for attending and declared the meeting closed at 8.45 pm.

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Date

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Connétable