



## PARISH OF ST MARY

### **MINUTES OF THE PARISH ASSEMBLY HELD AT ST MARY'S PARISH HALL On Wednesday 23<sup>rd</sup> September 2020 at 8pm**

An Assembly of the Principals and Electors of the Parish of St Mary was held at the Parish Hall on Wednesday 23<sup>rd</sup> September 2020 at 8pm to conduct the following business:

1. To receive and, if deemed advisable, approve the Minutes of the Parish Assembly held on Wednesday 23<sup>rd</sup> July 2020
2. To receive the accounts for the St Mary Community Centre for the period ending 30<sup>th</sup> April 2020 and to ratify the appointment of officers elected at the St Mary's Youth and Community AGM (Chairman, Treasurer, Secretary, Vice Chairman)
3. To discuss the "coffin path"/road from La Rue de Rosiere to La Rue de Vallee and the installation of a drainage connection for properties known collectively as La Rosiere. The Constable is currently awaiting on legal advice on this item, therefore may need to defer on how to progress at a later date.
4. To consider and approve a sum of £8,500 to be used from the Parish reserve account in order to install CCTV to the Community Centre area.

The Connétable, John Le Bailly, opened the meeting by welcoming everyone.

**Apologies** were received by Glynn Bower, Tony Gilbert, and John Alcock.

The meeting was attended by 28 people who were eligible to vote.

#### **1. To receive and, if deemed advisable, approve the Minutes of the Parish Assembly held on Wednesday 23<sup>rd</sup> July 2020.**

The Connétable advised that copies of these Minutes had been circulated to the Assembly for approval. There being no matters arising, Mick Rondel proposed the adoption of the Minutes, and these were seconded by Richard Sowerby, 12 show of hands in favour, 0 against.

**2. To receive the accounts for the St Mary's Youth and Community Centre for the period ending 30<sup>th</sup> April 2020 and to ratify the appointment of officers elected at the St Mary's Youth and Community AGM (Chairman, Treasurer, Secretary, Vice Chairman)**

The Vice Chairman, Daniel Reed read through the St Marys Community Centre Income and Payments Account for the period 1<sup>st</sup> April 2019 to 30 May 2020 and summarised as follows:

Income for 2020 was £35,754, slightly down on £36,000 last year, due to the outbreak of Covid leading to party cancellations and refunds, a drop in tennis income, 2019 tennis income £800, 2020 was £252, but should be slightly higher as some funds were still held at the petrol station.

Expenses for 2019 was higher at £43,000, primarily due to maintenance work, whereas last year it was £25,000, with an expenses surplus of £13,616 which left the bank account standing at £83,000, overall reserves stand at £88,735 compared to £75,000 from previous year. The building is getting older, boilers will need to be replaced and costs likely to be in region of £20,000/£30,000.

This year would be different as the Community Centre has been closed, so we will see how the income pans out.

The Chairman, Mike Fennell confirmed the following appointments of officers as agreed at the AGM on Wednesday 9<sup>th</sup> September 2020:

<b>Chairman:</b>	Mike Fennell
<b>Vice Chairman:</b>	Daniel Reed
<b>Secretary:</b>	Nathan Le Mottee
<b>Treasurer:</b>	St Marys Parish Office - Parish Secretary

The Connétable advised that the biggest change here would be the Parish taking on responsibility as Treasurer, keeping everything much simpler for the whole of the Community Centre. The Connétable went on to add that we could appoint someone within to take care of that role.

With no further questions the Connétable requested for a proposer for the adoption of these accounts, Proposer, Derek Maltwood and seconded by Paul Ashworth, 16 in favour, 0 against.

**3. To discuss the “coffin path”/road from La Rue de Rosiere to La Rue de La Vallee and the installation of a drainage connection for properties known collectively as La Rosiere. The Constable is currently awaiting on legal advice on this item, therefore may need to defer on how to progress at a later date.**

The Connétable explained that there were 4 properties across the road from La Rosiere who were currently looking for permission to install/connect a pipe through the coffin path/road (technically named as Le Chemin de Cemitre) which is owned by the Parish of St Mary, in order to connect to mains drains. The Connétable advised that there would not be a cost to the Parish for digging up the “coffin path”/road in order to carry out this work to connect these 4 properties to mains drains. The Connétable then went on to say that if the owners of these properties were not given access to go ahead with this work, they would continue to use the tanks currently in place.

Procureur du Bien Publique, Daniel Reed asked if an excavation would be required, the Connétable advised only to lay the pipe, Daniel Reed highlighted that this should be checked in 6 months' time to ensure that there is no subsidence. The Connétable responded, reassuring the assembly that the Parish Lawyer, Phillip Syvret of Benest and Syvret would be preparing the legal backing in a contract to ensure our satisfaction, with an indemnity against the work carried out to lay the pipe in order to connect the 4 properties to mains drainage. Centenier Chris Bunt highlighted to the Connétable that in order to go ahead with this work an easement in perpetuity would be required, the Connétable advised that the Parish lawyers would be looking into all of this, Daniel Reed then advised that this would mean going to Royal Court. The Connétable informed the meeting that discussions would continue with the Parish Roads Committee, running anything as and when required past the Parish lawyers, and the Parish Procureurs du Bien Publique. A Parishioner asked if the “coffin path”/road would be kept in this same condition, and in 6 months' time, and access whilst this work was taking place? The Connétable reassured that this work would all be re-instated to the same condition as previous, and that pictures would be taken, and all covered within the contract to be drawn up by the lawyers, the Connétable also highlighted that he wasn't sure how long the work would take, but it was likely that the work would take about 2 days.

A Parishioner highlighted that he had carried out some work using the services of the Parish lawyer in the past, and reassured all those present at the meeting, that everything went well, and was completed successfully. The Connétable reassured all that every detail would be covered, and that old legislation held within the archives would be reviewed, as previously researched when the new estate was built, again the Connétable reiterated to the Assembly a contract would be prepared by Phillip Syvret. Today we are approving in principle for the coffin path to be dug and the pipe to be laid, details of which will all be covered in a contract by Benest and Syvret, this would not require a Parish Assembly as is part of the legal process would be completed by the lawyers.

A Parishioner, one of the proprietors whose property would benefit from this work, advised that we are not looking at a big trench, it would be would be 1 foot in width, and the pipe 2 inches wide.

A request from a Parishioner that the names of all proprietors be disclosed (Data Protection will apply here, must comply with legislation) to the assembly in order to beware of home owners involved and who will benefit from this, allowing transparency. The Connétable advised that he would ensure these details are available for the next meeting.

There being no further questions the Connétable highlighted that he was unable to respond to any technical questions, and went on to say that the responsibility would be with the contractor to dig, cover, and ensure safety to reinstate, and that the Parish would not incur any costs.

With no further questions the Connétable requested for a proposer in order to give the 4 properties access by connecting a pipe to mains drains through the "coffin path"/road. Proposer, Jeremy Colter and seconded by Martin de Gruchy, 22 in favour, 0 against.

**4. To consider and approve a sum of £8,500 to be used from the Parish reserve account in order to install CCTV to the Community Centre area.**

The Connétable highlighted to the Assembly that considerable building works continued at the School, and that some CCTV cameras were going to be fitted around school, and went on to advise that a spate of vandalism had gone on within the last 6 months, and something needs to be done about it. He explained that we would be working in conjunction with the school so as not to overlap, and based on that, the parish looked at CCTV tenders and have decided to go with Ports of Jersey who do installations for the airport and harbours and all public car parks. The Connétable informed the assembly that Ports were one of cheapest, they work on flat rate, probably one of the best on the technical side, which lead us to base our final decision giving us this preferred quote.

Parish budget does not allow us to spend £8,500 as we have cut the budget and do not have that money surplus, so the way forward is to go with the reserves, which is far in excess of where it needs to be, so still safe to take this from reserves.

The Connétable advised the Assembly that CCTV will assist with the insurance, and deter from any future vandalism, and went on to stress that it was important to go forward, and asked if the all were in favour to go ahead and install CCTV?

Q: Parishioner asked if there were any maintenance costs?

A: The Connétable replied figures were not available yet, but will save us on insurance and putting vandalism straight.

Q: Parishioner questioned who is going to monitor this?

A: The Connétable replied that following a discussion with Ports, he was advised that the monitor would best sit in the Parish police office, as this would be wireless, and work via a small monitor, he then went on to advise that this would not be monitored 24/7 but that the recordings would be available to review as and when required. A further discussion then took place between the Connétable and Centenier Chris Bunt on if/where the monitor would be best located, and it was agreed that further discussions would take place at a later date.

The Connétable stressed how important the issue was to approve the £8,500.

Q: Parishioner asked for further details of how the figure of £8,500 was made up, how many contractors?

A: The Connétable replied that 3 contractors had been approached to price up this work, with too much paperwork to copy and circulate in every detail, highlighting that the Procureurs du Bien Publique were elected to ensure we spend wisely.

Q: Parishioner asked how many cameras were due to be fitted?

A: 4 cameras and a monitor the Connétable advised.

Q: Where are the cameras going asked the same Parishioner?

A: Nothing on the front, one will encompass the whole dead corner of porch working on school, and another near the Petanque Club House around the back car park

Q:, Clarification was required from a Parishioner in respect of the costs, he repeated so 4 cameras, a monitor, and what about the lighting?

A: The Connétable replied that the Contractor, Ports of Jersey are experienced with working in car parks and covering dark areas with lighting so are up to speed with the latest technology.

Q: Parishioner questioned if full details were available in respect of the CCTV quotes?

A: The Connétable advised that these could be made available.

A Parishioner/Petanque club member highlighted that teenagers had been seen in the area jumping up and down on the benches, and that a phallic sign was left at the back of the Club House, plus there had been some damage to the children's play area which would soon lead to its closure (similar to what was happening at Les Quennevais). He then went on to express that CCTV was an excellent idea to have installed and that he would like to propose that this goes ahead – Proposer: Richard Selby, Seconded by John Whitford, 22 in favour and 0 against.

There being no further business, the Connétable thanked everyone for attending the Assembly and declared the meeting closed at 8.40pm

Signed.....  
Connétable

Date.....