PAROISSE DE STE. MARIE

ECCLESIASTICAL ASSEMBLY

An Assembly of Principals, Officers and Electors of the Parish of St Mary was held on Friday 4th May 2018 commencing at 19.30, in the Parish Hall.

Present
The Very Revd Mike Keirle, Dean of Jersey (Ministre Desservant)
Juliette Gallichan (Connétable),
Frank Wood and John Le Bailly (Surveillants/Church Wardens)
Gillian Arthur and Heather Woods, (Collecteurs des Aumones/Almoners),
Derek Maltwood (Procureur du Bien Public)
+ 12 parishioners and Wendy Buckley (note taker)

Apologies
Barbara le Bailly, Mike Engleman, Daniel Reed

The Ministre Desservant opened the meeting with prayer and read the notice convening the meeting, pointing out that one additional item had been added, that being item number 4 on the Agenda "Elect a Data Protection and Safeguarding Officer".

Minutes of Previous Meeting
The Minutes of previous meeting of 23rd May 2017 were received and adopted as a true record of the meeting.
Proposed: John Allcock Seconded: Heather Woods

Church Wardens Accounts
The Ministre Desservant enquired as to whether the committee appointed in 2017 to scrutinise the accounts had done so. Representatives of the committee confirmed this task had been completed. The books were duly signed.

The Ministre Desservant invited the Churchwardens to discuss the accounts prepared. They accepted and the following summarises the discussion.

Tresor account (FW)
Expenditure through this account was explained, highlighting the fact that St Mary's church organ was not tuned in Spring 2018, hence the balance in the account is higher than in previous years. There were no questions from the floor.

Don Gruchy account (FW)
Current balance £10,574.52.
There have been no disbursements in the past twelve months.
A question was raised as to the conditions to this account. The Treasurer explained that it was to help the poor in the parish. A discussion followed where it was suggested that we should consider helping a charity/charities who are not based in the parish but help persons who may originate from St Mary.
The Ministre Desservant recommended as a parish there is a need to have a conversation to find ways to use the income.
There were no further questions from the floor.
Don Chevalier account (dormant account), (JLeB)
Current balance £1,478.50 (increase of £0.12 since last year, due to interest applied).
The Treasurer explained that this account was sent up in the late 1800s and had not been used in some time. There is no cheque book on this account and any requested transactions need to be effected in writing with the bank.
The terms on this account have been altered to enable the account to be used. This came into effect in 2018.
There were no questions from the floor.

Charity account (dormant account), (JLeB)
Current balance £2,458.10. (increase of £0.24 since last year, due to interest applied).
There have been no other transactions over this account in the past twelve months.

The Treasurer explained that the two dormant accounts, stated above, have been amalgamated into the Don De Faye account, effective from 2018, which will enable the funds to be used.
There were no questions from the floor.

Don De Faye account, (JLeB)
Current balance £8,263.86.
The Treasurer explained that spending this accounting period was slightly up on the previous year (£2,516.47 compared with £2,406.37).

Transactions over this account in the past accounting period are

Vouchers at Christmas £900.00
Vouchers for St Mary School £450.00
Medical Expenses for a Parishioner £431.50
A new cooker for a Parishioner £334.97
Extra payment to school for a holiday programme in France £400.00

These transactions reduces the balance from £10,780.33 to the current balance, stated above.
There were no questions from the floor regarding the transactions on this account.

David Munns asked the Treasurer if he could clarify the terms for the Chevalier and the Charity accounts. The Treasurer explained that they were both to give gifts to the poor/needy. He further explained that the bank has not levied any charge for the amalgamation of the account, also the Terms and Conditions on both account had not been compromised. All three accounts have the same Terms and Conditions.
John Le Bailly further explained that advice had been sought from Mr Ken Syvret.
This explanation was accepted and there were no further questions from the floor.

That being an explanation of the accounts, the members present were asked if they were happy to received and approve these accounts en-bloc, which they were.

Proposed: David Munns    Seconded: Derek Maltwood
Election of Church Officers
The Ministre Desservant advised those present that John Le Bailly would not be seeking re-election to the role of Surveillant / Churchwarden due to his position in the forthcoming parochial elections, and invited nominations for this position and the position of the second Surveillant / Churchwarden. Nominations were as follows:

Frank Wood  Proposed by Derek Maltwood  Seconded by Monica Moore
Ann Watson  Proposed by Monica Moore  Seconded by David Munns
Russell Turner  Proposed by John Le Bailly  Seconded by David Johnson

The Ministre Desservant declared an election situation. Ballot papers were handed to everyone eligible to vote.

Voting took place and the papers collected. The note taker, as an independent none voting person, was asked to count the votes. The result was Frank Wood 13 votes, Ann Watson 7 votes and Russell Turner 6 votes. Voting was scrutinised by the Ministre Desservant, who declared the Surveillants / Churchwardens for the forthcoming twelve months would be Frank Wood and Ann Watson. He thanked Russell Turner for standing.

Collecteurs des Aumônes/Almoners – Heather Woods has indicated that she would be standing down. Gillian Arthur and Mike Engleman have both agreed to continue in this role. There being no further nominations the above named were unanimously voted.

Treasurer – due to his position in the forthcoming parochial elections, John Le Bailly indicated that he would be standing down as Treasurer, however made it known to the meeting that the Assistant Treasurer, Barbara Le Bailly was willing to take over the role. Whilst this role is not a role to be voted, the Ministre Desservant felt it prudent to ask if there were any other nominations. There were none.
The Ministre Desservant declared that the Treasurer will be Barbara Le Bailly.

The Connétable, Juliette Gallichan, asked if a vote of thanks could be recorded to all the Church Officers for their work over the past twelve months. The Ministre Desservant also thanked all the Church Officers for the work undertaken and offered an additional vote of thanks to John Le Bailly for all his work in regard to the role of Treasurer.

The Ministre Desservant charged the Surveillants/Churchwardens and the Collecteurs des Aumônes/Almoners, to attend the Swearing in of the Church Officers in the Royal Court on Saturday 16th June 2018.

Elect a data Protection and Safeguarding Officer
Surveillant/Churchwarden, Frank Wood, advised that the existing Safeguarding Officer had retired from post. Following a discussion with the Ministre Desservant and in light of the General Data Protection Regulations (GDPR) due to come into effect on 25th May 2018 they agreed that the role should cover both Data Protection and Safeguarding. He recommended Wendy Buckley for this role. There being no other nominations, the Ministre Desservant asked Wendy Buckley whether she is willing to take on the role, for which she said, she would do so for the next twelve months. This was unanimously approved.
Election of Committee to Examine Churchwardens Accounts
The 2017 committee was made up of the following:

The Recteur: The Connétable: The Député: The Procureurs du Bien Public:
The Collecteurs des Aumones; The Centeniers and the Vingteniers.

It was agreed the 2017 committee be re-elected en-bloc to examine the 2018/19 accounts with the Ministre Desservant replacing the Recteur.

Proposed en-bloc: David Munns    Seconded en-bloc: Derek Maltwood.

Sale of Froments
The Ministre Desservant explained the sale of the Froments, and invited bids from those present. Bidding started at £6.00; the final bid for the Froments resided with the Surveillant/Church Warden, John Le Bailly at £25.00.

There being no further business the Ministre Desservant thanked those present for their attendance and support. The meeting closed at 20.10 with everyone saying the Grace.

The Very Revd Mike Kierle
Dean of Jersey, Ministre Desservant

4th May 2018