



PARISH OF ST MARY

**MINUTES OF THE ECCLESIASTICAL ASSEMBLY  
HELD AT ST MARY'S PARISH HALL  
On 18<sup>th</sup> APRIL 2019 at 6.30pm**

An Assembly of the Principals and Electors of the Parish of St Mary was held at the Parish Hall on Thursday 18<sup>th</sup> April 2019 at 6.30pm to conduct the following business:

1. Receive and if approved, adopt the Minutes of the previous Ecclesiastical Assembly held on Friday 4<sup>th</sup> May 2018
2. To approve and authorise the Rector and the Churchwardens to seek a faculty which will allow for the lowering of floor level of the raised area on the north side of the church which is presently a health & safety hazard.

The Rector, Reverend Canon Tim Neill, opened the meeting with a prayer and welcomed everyone. Apologies were received from the following:

Derek Maltwood  
Barbara Le Bailly

The meeting was attended by 9 people who were eligible to vote.

The Rector read the Convening Notice for the Assembly.

1. The Minutes of the previous Ecclesiastical Assembly of Principals and Electors of the Parish of St Mary held on 4<sup>th</sup> May 2018 were adopted and signed following a proposition by David Munns (DM) and seconded by Frank Wood (FW).
2. The Rector (TN) invited John Le Bailly (JLB) to provide an update on the faculty application. JLB stated that the raised floor on the north-west side of the church is a trip hazard and is currently marked by hazard tape and requires a permanent remedy. The reason for this elevation is that pews were previously in this area – dating back to the 1900s. The 'Arthur Pew' along with the chest containing church provisions do not need removing. JLB requested that a suitable floor covering is chosen at a later date (vinyl, carpet tiles, etc.).  
JLB stated a faculty is required as the structure of the church will be altered. This work will be funded by the Parish of St Mary. Permission will also need to be sought from the Growth, Housing and Environment Planning & Building Control. Advice is to be sought from Kevin Pilley concerning the law on planning procedures which involve no costs.  
A quote for this work is to be forwarded to the Parish Accounts Committee for approval. The quote is currently at £2,600 plus floor finishing. The total is estimated at £3,300.  
JLB advised approval needs to be sought at this Assembly and the Minutes will then be forwarded to the Ecclesiastical Court in order to obtain the faculty.  
Danny MacCann advised that the responsibility for any injuries caused by this hazard lies with both the Church and the Parish and costs could be high if claims were to be made.  
DM asked what is under the floor. JLB advised 5-6" joists run from the wall to tile & support wall which hold the joists up.  
FW stated that when the pews were removed the level should have been lowered at that time.

JLB advised that the new joists will sit on concrete block supports similar to the existing structure. A wooden ply floor will result which will require a covering. The existing floor finish to this section is carpet material which is the most suitable due to this area being used for youngsters during Sunday School. Suggestions of flooring included quarry tiles, carpet tiles (more practical), roll up carpet piece. The acoustics was also discussed as children playing in this area may create increased noise levels. It was agreed to purchase carpet tiles to blend in with current flooring. JLB to obtain samples and present at the church AGM for approval. TN stated that the faculty application needs to be submitted by the end of April 2019. The proposition to submit the faculty application with a carpet tile floor covering was made by David Munns and seconded by Cynthia Cotillard. A show of hands (9 in total) in approval was made. JLB advised the work, once approved, would take approximately 2 weeks.

The Rector declared the meeting closed at 6.55pm

Signed:



Reverend Canon Tim Neill

Date:

23/5/19