

Supervisory Committee Connétables de Jersey

Minutes of the meeting held on
Monday 13th July 2015
at the Parish Hall, St Peter.

Present:

Connétable de St Clément - L. Norman, Chairman
Connétable de St Pierre - J. M. Refault, Vice Chairman
Connétable de St Hélier - A. S. Crowcroft (present for items 2 and 3 only)
Connétable de St Laurent - Mrs D. W. Mezbourian
Connétable de Ste Marie - Mrs J. Gallichan
Connétable de St Brélade - S. W. Pallett
Connétable de St Martin - M. P. S. Le Troquer
Connétable de St Sauveur - Mrs S. A. Le Sueur-Rennard
Connétable de Grouville - J. E. Le Maistre
Connétable de St Jean - C. H. Taylor
Connétable de la Trinité - P. B. Le Sueur

An apology for absence was received from the Connétable de St Ouën - M. J. Paddock.

In attendance:

Mrs S. R. de Gruchy, Secretary

Non-exempt (public) under Freedom of Information (Jersey) Law 2011

The Supervisory Committee confirmed that the Connétable of St Clement should preside at the meeting.

Minutes

1. The minutes of the meetings held on 15th June and 23rd June 2015, having been previously circulated, were taken as read and were confirmed.

Rates (Jersey)
Law 2005 –
approval of
Rates Lists

2. The Supervisory Committee, in accordance with Article 11 of the Rates (Jersey) Law 2005, and having noted that no review applications had been received by the closing date in respect of St Mary or St Ouen but that 2 reviews had yet to be determined in respect of St Helier, received and approved the Rates Lists for the following parishes and three members of the Committee signed the form of declaration and certificate to be appended to each Approved Rate List certifying its approval as follows -

St Helier – Connétables of Trinity, St John and Grouville

St Mary – Connétables of St Clement, St Peter and St Brelade

St Ouen – Connétables of St Peter, St Brelade and Grouville

Rates (Jersey)
Law 2005 –
RMS e-parish
enhancements

3. The Supervisory Committee, with reference to its minute no. 2 of 23rd June 2015, received a progress report on the enhancement to RMS to facilitate on-line payments of rates in to RMS from July 2015. Having noted the satisfactory development and testing of the enhancement the Committee confirmed this should go-live. The Connétable of St Helier advised of the reasons that the Parish of St Helier would not wish to provide an on-line payment option for ratepayers this year and the Committee therefore agreed that the system would apply to 10 parishes only (with the costs shared pro rata by all 12 parishes). The Supervisory Committee confirmed that a 1.25% surcharge should be

applied to on-line credit card payments (there would be no charge for debit cards).

Rates (Jersey)
Law 2005 –
payment of
Parish Rates
States question

4. The Supervisory Committee was informed of a written question by Deputy S.Y. Mézec of St. Helier to be tabled on 14th July 2015 asking about discussions, if any, with the Treasury Department to consider if the system for payment of Parish Rates could be made more efficient and user-friendly. The Committee approved the reply to advise that no such discussions had taken place as all parishes made stringent efforts to ensure that the payment of Parish Rates and the Island Wide Rate was efficient and user-friendly by offering parishioners several different methods of payment.

Office –
2014/15
accounts and
2015/16 budget

5. The Supervisory Committee received the audited accounts for the Comité des Connétables/Supervisory Committee for the year ended 30th April 2015 and noted expenditure of £78,576 (including office equipment and refurbishment previously approved by the Committee) and income of £74,174 thus resulting in a deficit of £4,402 for the year. The Committee also noted the accounts for the Comité des Chefs de Police for the year ended 30th April 2015 showing income of £1,800 and expenditure of £1,095 resulting in a net surplus of £705. The balance sheet showed net current assets of £20,080. The auditors Alex Picot had reported that they would be issuing a clean audit report. Following discussion the accounts were adopted with all in favour.

*This is also
recorded in the
minutes of the
Comité des
Connétables*

The Committee considered the proposed office budget for 2015/16 estimating expenditure in a sum of £74,450 (a small increase on the previous year's budget). The office budget was approved and the Committee decided that the costs would be shared equally between the Parishes (£6,200 per Parish).

Chairman*L Norman*..... Date*14/09/2015*.....