

# Supervisory Committee Connétables de Jersey

Minutes of the meeting held on  
**Monday 15<sup>th</sup> June 2015**  
at the Parish Hall, St John.

**Present:**

Connétable de St Clément - L. Norman, Chairman  
Connétable de St Pierre - J. M. Refault, Vice Chairman  
Connétable de St Laurent - Mrs D. W. Mezbourian  
Connétable de Ste Marie - Mrs J. Gallichan  
Connétable de St Ouën - M. J. Paddock  
Connétable de St Brélade - S. W. Pallett  
Connétable de St Martin - M. P. S. Le Troquer  
Connétable de St Sauveur - Mrs S. A. Le Sueur-Rennard  
Connétable de Grouville - J. E. Le Maistre  
Connétable de St Jean - C. H. Taylor  
Connétable de la Trinité - P. B. Le Sueur

An apology for absence was received from the Connétable de St Héliér - A. S. Crowcroft.

In attendance: Mrs S. R. de Gruchy, Secretary

## **Non-exempt (public) under Freedom of Information (Jersey) Law 2011**

The Supervisory Committee confirmed that the Connétable of St Clement should preside at the meeting.

Minutes

1. The minutes of the meeting held on 18<sup>th</sup> May 2015, having been previously circulated, were taken as read and were confirmed.

Rates (Jersey)  
Law 2005 –  
RMS e-parish  
enhancements

2. The Supervisory Committee, with reference to its minute no. 3 of 18<sup>th</sup> May 2015, received Mr B Coutanche, teleologica, and received a report from the Steering Group (Connétables of St Mary and St Brélade) regarding the arrangements to be made to facilitate the on-line payment of rates in RMS from July 2015.

The Committee recalled it had selected a payment gateway provider and discussed the options for an acquirer. Having regard to the comparison of quotes received, and subject to confirmation of the financial company proposed, the Committee selected an acquirer and confirmed its decision that a surcharge should be applied for all credit card payments but that this would be reviewed in 2016.

The Committee was reminded that Article 25(5) of the Rates (Jersey) Law 2005 required the demand for rates to be in a form approved by the Committee. The Committee approved a revision to the payment slip on the rate demand, reminder and final demand which provided for the online payment option (in addition to specifying payment methods acceptable to the individual parish). The Committee further noted that delivery of the online payment enhancement would be available by mid-July and, if possible, might be delivered a week earlier.

The Committee then considered parish budgets for the 2015/16 financial year and recalled the proposal (minute no. 1 of 20<sup>th</sup> April 2015) to implement on-line rates returns for the 2016 rates cycle. The Committee confirmed its wish to proceed with this further

enhancement and agreed that parishes should budget accordingly for this work. Mr Coutanche was thanked for attending and then withdrew.

Island wide  
rates 2015

3. The Supervisory Committee, with reference to its minute no. 2 of 18<sup>th</sup> May 2015, recalled that the Annual Island-wide Rate Figure for 2015 was £11,910,062 with 55% to be raised from the domestic rate and 45% from the non-domestic rate in accordance with the Rates (Apportionment) (Jersey) Regulations 2006. The Committee considered a paper showing an estimated 944 million domestic quarters and 434 million non-domestic quarters across the Island.

The Committee accordingly calculated the Island-wide Domestic rate at 0.70 pence per quarter and the Island-wide Non-domestic rate at 1.23 pence per quarter for 2015, which would generate the Annual Island-wide Rate Figure. The Committee recalled that ratepayers would receive the account for the Island-wide rate as soon as the Parish rate had been set by parishioners. The rates would be itemised but ratepayers would have a single bill for both rates. Rates were payable on demand and a surcharge of 10% would be added to all amounts not paid within 3 months of the date of the bill.

The Committee noted that both the Domestic rate and the Non-domestic rate remained the same as in 2014 and agreed that the Chairman of the Comité des Connétables should inform the States of the rates to be levied in 2015.

Rates (Jersey)  
Law 2005 –  
approval of  
Rates Lists

4. The Supervisory Committee, in accordance with Article 11 of the Rates (Jersey) Law 2005, and having noted that no review applications had been received by the closing date, received and approved the Rates Lists for the following parishes and three members of the Committee signed the form of declaration and certificate to be appended to each Approved Rate List certifying its approval as follows -

St Brelade – Connétables of St Peter, St Ouen and St Martin

Grouville – Connétables of St Clement, St Lawrence and St Mary

St John – Connétables of St Lawrence, St Mary and Grouville

St Lawrence – Connétables of St John, Trinity and St Peter

St Martin – Connétables of St Peter, St John and Trinity

St Peter – Connétables of St Lawrence, St Mary and St Martin

Trinity – Connétables of St Mary, Grouville and St Martin

The Committee noted that the Rate Lists for the other Parishes would be approved in due course.

Chairman .....*L Norman*..... Date ...13/07/2015.....