

# Supervisory Committee Connétables de Jersey

Minutes of the meeting held on  
**Monday 12<sup>th</sup> October 2015**  
at the Parish Hall, St Ouen.

**Present:**

Connétable de St Clément - L. Norman, Chairman  
Connétable de St Pierre - J. M. Refault, Vice Chairman  
Connétable de St Héliér - A. S. Crowcroft  
Connétable de Ste Marie - Mrs J. Gallichan  
Connétable de St Ouën - M. J. Paddock  
Connétable de St Brélade - S. W. Pallett  
Connétable de St Martin - M. P. S. Le Troquer  
Connétable de St Sauveur - Mrs S. A. Le Sueur-Rennard  
Connétable de St Jean - C. H. Taylor  
Connétable de la Trinité - P. B. Le Sueur

Apologies for absence were received from the Connétable de St Laurent - Mrs D. W. Mezbourian and the Connétable de Grouville - J. E. Le Maistre.

In attendance:

Mrs S. R. de Gruchy, Secretary

### **Non-exempt (public) under Freedom of Information (Jersey) Law 2011**

The Supervisory Committee confirmed that the Connétable of St Clement should preside at the meeting.

Minutes

1. The minutes of the meeting held on 14<sup>th</sup> September 2015, having been previously circulated, were taken as read and were confirmed.

Rates (Jersey)  
Law 2005 –  
RMS e-parish  
enhancements

2. The Supervisory Committee, with reference to its minute no. 2 of 14<sup>th</sup> September 2015, received a progress report on the enhancements to RMS (Rates Management System) so that Annual Returns for 2016 might be submitted online. Annual Returns sent out in December 2015 would include an invitation to complete the return online using a unique code on the Return or scanning the QR code on the Return.

Work was well advanced on the design of the online return which had benefited from insights drawn from research on how online users behaved. Feedback was being gathered from the user group via an interactive simulation of the design. In parallel work was progressing on the features that would be provided for back office RMS users to process those online returns that required manual intervention. Work was also progressing on the features for Assessors and a presentation would be made to Assessment Committees in due course.

Chairman .....*L Norman*..... Date .....*09/11/2015*.....