



Subject Access Request for information held on current ELECTORAL REGISTER made under Part 6 of the Data Protection (Jersey) Law 2018

1. NAME and CURRENT ADDRESS of applicant	
Surname	Title
Forenames (in full)	Maiden name (if applicable)
Current Address	
Parish	Post Code
Telephone	E-mail
2. I request the Parish of to confirm my entry on the current Electoral Roll.	
3. Applicant's signature and date	
Signature	Date

It will be necessary to validate your identity. Please bring into the parish hall your Driving Licence or Passport. We will also require a utility bill showing your current address. If you are unable to visit the Parish Hall, please contact the relevant parish using the contact details below.

You will be sent a notice confirming or otherwise your entry on the Parish Electoral Roll .

Office use only:

	Document Type	Initial	Date
<input type="checkbox"/> Photo ID checked			
<input type="checkbox"/> Proof of current address checked			
<input type="checkbox"/> Other details			



Tel: 01534-741141
email: stbrelade@posb.gov.je

Data Protection

Tel: 07797-713032, 07797-713812
email: DP@salboa.com

<p>The Parish is registered with the Office of the Information Commissioner in Jersey and is a 'controller', as defined by the Data Protection (Jersey) Law 2018 (DPJL), and any information (personal data) you provide on this application form will be treated with care and in compliance with policies and procedures of the Parish. Please see https://parish.gov.je/Pages/privacypolicy.aspx for a detailed Privacy Notice.</p>		
<p>We have access to personal data previously returned as required under the Public Elections (Jersey) Law 2002. This data includes your date of birth and period of ordinary residence (recorded as 'A' or 'B' as defined in the law) and may include your occupation and signature. This data is used to validate your right to vote in public elections, to attend parish and ecclesiastical assemblies and to administer jury service. The information is made available to the Judicial Greffe and (excluding your date of birth) to candidates in public elections. The Electoral Register (ER) is available to the public the Parish Hall. The ER as it stands on 1 September each year is available to the public at the Jersey Library and the Judicial Greffe.</p>	<p>We retain information including your personal information on our Electoral Computer System for a period as described by the parish data retention schedule. You have rights under DJPL. These are listed in the Privacy Notice detailed above. Yours rights include:</p> <p>To make subject access requests regarding the category and nature of information held, the purpose for which it is held, details of any processing performed, the period for which it is to be held and to whom it has been disclosed.</p> <p>To prevent processing for purposes of direct marketing or likely to cause damage or distress.</p> <p>To take action to rectify, block, erase, including the right to be forgotten, or to destroy inaccurate data.</p>	<p>You can complain to us about the way your information is being used by contacting us using the Data Protection contact details or at the relevant Parish Hall (details above); alternatively you can complain to the Information Commissioner by emailing enquiries@jerseyoic.org.</p> <p>Tel: +44 1534 716530</p> <p>Address: Office of the Information Commissioner, 2nd Floor, 5 Castle Street, St. Helier, Jersey, JE2 3BT</p>