



9-11-2015

Question 1

Please make available to me all copies of the relevant documents relating to the flooding of the Rectory during the refurbishment

Answer 1

This information is not held in a recorded form.

The advice received is that during refurbishment a new low level valve fitted to provide an internal stop cock was accidentally detached causing an overflow of water on the floor of the downstairs W.C. This was dealt with immediately and repairs undertaken at the contractor's cost.

Question 2

To include a copy of specification of works carried out for the refurbishment

Answer 2

Specification of work carried out for the refurbishment of St Peter's Rectory having regard to the Church of England "Parsonages - a Design Guide" which sets out detailed recommendations for all aspects of parsonage design and building performance.

- In respect of proposed internal alterations to carry out a survey, prepare layout drawings and documentation and submit building bye-law application
- Undertake a refurbishment survey of the roof space/loft; first floor, ground floor and garage
- Sweep 2 chimneys and remedial work to fit a rain top/birdguard cowl to working chimney and ventilation caps to 3 non-working chimneys
- Erect scaffold to allow replacement of zinc roof lights
- Supply 3 zinc rooflights (unglazed)
- Install 3 roof lights and replace some broken tiles
- Electrical alterations as directed
- Survey foul drains and jet clean of foul drains
- Plumbing to upgrade central heating system, remove and replace radiators, remove and replace boiler, adapt pipework as required, install 2 new shower rooms with sanitary units and towel rails, install shower unit in house bathroom and reconfigure bathroom/WC as single room
- Clean and reseal windows including double glazed units
- Retile part of bathroom and tile 2 new shower rooms
- Building/carpentry work as per supplied drawing (covers kitchen/dining room and lounge; to remove bedroom wardrobes and create shower rooms; boxing pipes; fitting wardrobes and curtain poles/blinds etc.)
- Supply new electric fire in lounge
- Fit new electric fire in lounge
- Paint and decorate all rooms throughout
- Supply and fit carpet for study, stairs, landing and bedroom, dining room, lounge and hall
- Clean Rectory throughout