

# Comité des Connétables

Minutes of the meeting held on  
**Monday 15<sup>th</sup> October 2018**  
at the Public Hall, St Martin.

## **Present:**

Connétable de St Laurent - Mrs D. W. Mezbourian, Chairman  
Connétable de St Hélier - A. S. Crowcroft, Vice Chairman (present for items 1-3, 13-15)  
Connétable de St Clément - L. Norman  
Connétable de Grouville - J. E. Le Maistre  
Connétable de St Jean - C. H. Taylor  
Connétable de la Trinité - P. B. Le Sueur  
Connétable de St Pierre - R. P. Vibert (not present for items 9-11)  
Connétable de Ste Marie - J. M. Le Bailly  
Connétable de St Ouën - R. A. Buchanan  
Connétable de St Martin - Mrs K. Shenton-Stone

Apologies for absence were received from the Connétable de St Sauveur - Mrs S. A. Le Sueur-Rennard and the Connétable de St Brélade - M. K. Jackson.

In attendance:

Mrs S. R. de Gruchy, Secretary

## **Non-exempt (public) under Freedom of Information (Jersey) Law 2011**

Data Protection  
(Jersey) Law  
2018 –  
presentation  
from ICO

1. The Comité received Dr J Fedorak, Information Commissioner (IC), and Mr P Vane, Deputy Information Commissioner (DIC), from the Jersey Information Commissioner's Office (ICO), who gave a presentation on the Data Protection (Jersey) Law 2018. Also present for the presentation were the Financial Director, Parish of St Helier; the Parish Secretary of St Martin, the Parish Secretary of Trinity and the Parish Executive Officer of St Lawrence.

The Information Commissioner outlined the mandate of his Office and explained that the Data Protection (Jersey) Law 2018 established the Jersey Data Protection Authority to oversee the implementation of the 2018 Law and the Freedom of Information (Jersey) Law 2011. The Office dealt with complaints from individuals, complaints about freedom of information and proactively audited general compliance with the laws. The Office also had an educational function and would ensure that individuals were aware of their rights and organisations knew about their responsibilities – it would be working in partnership with agencies and companies to ensure compliance. The Office had been independent of government since 2005 and would now be administratively and financially independent. Data should only be used by public agencies for legitimate purposes and it was important for Connétables to demonstrate by their leadership that data protection was a priority.

The Deputy Information Commissioner outlined the need for accountability and transparency in handling data and explained the six data protection principles. The role of Data Protection Officer (DPO) was compulsory for public authorities such as the parishes and this could be outsourced or provided in-house. The DPO was the point of contact for the Information Commissioner and also for members of the public and there could be one DPO covering a group of parishes. One task of the DPO would be to handle data breaches but resources were available on the ICO's website. The Office could also offer some training for staff either as a presentation or workshop and the Comité welcomed this offer.

The Comité gave examples of data protection legislation having prevented a parish from providing assistance to parishioners but the IC and DIC explained that the law

enabled disclosure of data where there was a legitimate interest for the purposes of health and safety, or policing etc. and was not to prevent a parish being helpful. The Comité asked that the IC and DIC draw this to the attention of the Safeguarding Board to ensure that details of persons in need or at risk could be provided, where appropriate, to the parish so that assistance could be offered.

The Comité also discussed the advantages and disadvantages of appointing a DPO from within a parish rather than outsource the role. The IC and DIC advised that either option was acceptable and an alternative could be a hybrid model where an officer within the organisation was designated as the DPO but there was also a company or individual contracted to provide advice as required. Whilst the General Data Protection Regulations (GDPR) applied from May 2018, the Jersey legislation did not require full compliance from that date but did require an organisation to have a plan to move towards compliance and the ICO was keen to engage and help in that process.

Following discussion the Information Commissioner and Deputy Information Commissioner were thanked for the presentation and they, and the parish officers, withdrew from the meeting.

Great War  
Commemorations -  
culmination

2. The Comité, with reference to its minute no. 16 of 16<sup>th</sup> July 2018, received the Bailiff's Chief Officer who briefed Connétables on the proposals to mark the 100<sup>th</sup> anniversary of the armistice on Sunday 11<sup>th</sup> November 2018 and on other events leading up to that date. The events included, on Remembrance Day, the lighting of a candle at the war memorial in each parish finishing in St Ouen for the Beacon of Light Ceremony which was part of a national project to light 1,000 beacons across the British Isles (this would take place at Les Landes Racecourse at 7 p.m.). The Chief Officer was thanked for attending the meeting and then withdrew.

Minutes

3. The minutes of the meeting held on 10<sup>th</sup> September 2018, having been previously circulated, were taken as read and were confirmed.

Honorary  
police – group  
insurance  
policies queries

4. The Comité noted the reply from the Chairman to a member of the Honorary Police addressing queries about the group insurance policies which covered the Honorary Police of eleven parishes (excluding St Helier which held its own policies).

Review of  
Safeguarding  
Adults Focus  
Group

5. The Comité discussed the Review of Safeguarding Adults Focus Group meeting held on 4<sup>th</sup> September 2018 organised by the Jersey Safeguarding Adults Partnership Board and commented on the importance of being able to contact officers in Health and Community Services at any time of the day or night should an issue arise in relation to a vulnerable person.

Office -  
accounts  
2017/18 and  
budget 2018/19

6. The Comité, with reference to its minute no. 8 of 16<sup>th</sup> July 2018, received the audited accounts for the Comité des Connétables/Supervisory Committee for the year ended 30<sup>th</sup> April 2018 and noted expenditure of £78,111 and income of £79,631 thus resulting in a surplus of £1,520 for the year. The balance sheet, which included the Comité des Chefs de Police, showed net current assets of £21,350. The auditors Alex Picot had reported that they would be issuing a clean audit report. Following discussion the accounts were adopted with all in favour.

*This is also  
recorded in the  
minutes of the  
Supervisory  
Committee*

The Comité recalled that it had approved the proposed office budget for 2018/2019 estimating expenditure in a sum of £87,195 and had decided that the costs would be shared equally between the Parishes. However, the Comité recalled its rules on voting required that where the matter would commit either the Comité or any of the members to any expenditure, the matter should be done and decided by 10 votes in favour on the second

occasion and, as 10 members were not present, it agreed the matter should be considered again at the next meeting.

- CPA 2018 Election Observers' Mission Report
7. The Comité, with reference to its minute no. 10 of 16<sup>th</sup> July 2018, noted a reply from the Chairman of the Privileges and Procedures Committee (PPC) advising that he was grateful to the Comité for the kind offer to nominate a couple of Connétables to join the Election Observers Sub-Committee (Deputy R Labey, Deputy S M Wickenden and Deputy C S Alves) but that PPC was not recruiting for additional members though would welcome the Comité's input in due course and the Connétables had open access to speak to the members of the Sub-Committee.
- Draft Road Traffic and Vehicles (Vienna Cnv'tn Misc. Amdmts) (Jsy) Regs 201- (P.109/2018)
8. The Comité noted the Draft Road Traffic and Vehicles (Vienna Convention – Miscellaneous Amendments) (Jersey) Regulations 201- P.109-2018 had been lodged “au Greffe” and, if approved, would introduce another International Driving Permit (IDP). The parishes currently issued IDPs and it was proposed should also issue this new version of the IDP (the charge would be £10 but the new IDP would be valid for 3 years rather than 1 year).
- St Helier Yacht Club – parish race
9. The Comité was informed that the Commodore of the St Helier Yacht Club was proposing an around-the-island sailing race on 9<sup>th</sup> June 2019 with the crew on each yacht restricted solely to residents of one parish. The event would be bi-annual and Connétables were invited to consider making a contribution to the cost of the trophy which would be awarded to the winner.
- Jersey Evening Post - Parishes vs. Plastics campaign
10. The Comité, with reference to its minute no. 5 of 16<sup>th</sup> July 2018, noted that the Jersey Evening Post campaign “Parishes vs. Plastics”, originally planned to run in November 2018, had been pushed back to early 2019 but further details would be circulated as they became available.
- Speed limits – reductions
11. The Comité noted a letter expressing the writer's dissatisfaction with the huge variations in speed limits and the persistent reductions in speed limits; an article from “The Times” was also enclosed suggesting that in the United Kingdom almost all motorists ignored 20 mph speed limits. The Chairman was requested to reply and to advise that the speed limit on specific roads was set in legislation approved by the Minister for Infrastructure.
- Next meeting
12. The Connétable of St Martin was thanked for her hospitality and the Comité noted the next meeting was on 12<sup>th</sup> November 2018.

Chairman ..... Date .....

